

CHURCH REPAIR PROJECT GUIDELINES

West District TAC

- Churches will apply for consideration in this program. Work to be considered may include either the church facilities or the church-owned parsonage.
- Churches will seldom be considered that have an average worship attendance of fewer than 15 each Sunday. A pattern of decline in participation will be especially scrutinized. This is because it is only good stewardship to invest in congregations that appear to have a viable future for some years to come.
- The scope of work needed must be reasonable to be undertaken primarily by volunteers. The total cost of each project should not normally exceed several thousand dollars. If a project is deemed upon inspection to be beyond the district's means to complete, it will not be undertaken. If a given property should not realistically be repaired, this advice will be given to the church. The congregation may need to begin considering other options.
- While it should be demonstrated that the present congregation is not capable of undertaking the work needed by themselves (either doing the work or paying to have it done), there should be a willingness to partner with the district in the project. This means some financial contribution, volunteer laborers, or both.
- Projects should only be undertaken when viable sponsoring congregations are present. This means a larger church that has a sizeable pool of workers, or two or more "mid-size" churches that could each offer several workers. There should be designated work team coordinators for each project.
- Unless licensed persons in building trades (plumbers, electricians, etc.) are a part of the volunteer force, such work should not be undertaken. When in doubt, such tasks should be hired out to certified professionals. This possibility must be accounted for and budgeted when planning a given project.

APPLICATION FOR WEST DISTRICT CHURCH REPAIRS

Name of church _____ Date _____

Physical Address _____

Name of contact person _____ Phone _____

E-mail _____

Describe what work needs to be done:

Has the church had any professional evaluation of the needed work, or a professional cost estimate done? If so, provide in writing what was communicated (attach copies of bids or estimates).

What is the church's operating budget for the current calendar year? _____

Briefly tell why the congregation cannot undertake this project by itself:

Does the congregation have any funds to devote to this project? Have future fundraising activities been planned? If so, describe ...

Would the church assist if this project were undertaken by the West District by providing volunteer laborers and meals for the work teams?

What has been the average Sunday worship attendance for the current calendar year? _____

What was the average attendance last year? _____ In the year before that? _____

What percentage of Conference and district apportionments were paid by the congregation during the past calendar year?

Conference percentage paid _____ District percentage paid _____

Name of pastor _____ Signature _____

Name of Trustees chair _____ Signature _____